



## Section A: Personal Information

Which MPW College are you attending?:    MPW London        MPW Birmingham        MPW Cambridge   

Guardianship service required:

Standard Service:

Basic Service:

1 year (excluding Christmas and holidays) - £1,900        1 year (excluding Christmas and holidays) - £1,050   

Termly - £800        Termly - £500   

January - June - £1,200        January - June - £800   

*\*Basic Service is only suitable for students who are over 18 years old*

## 1. Student Information

Title:     Last name:     First name:

Preferred name:     Gender:

Date of birth:     Nationality:

Home address:

Country:     Postcode:

UK address:

Postcode:     Is this KSS accomodation?:    Yes     No

Email:

Home mobile:     UK mobile:

Religion:     Languages spoken:

What are your hobbies and interests?

Can you swim?:    Yes     No     Do you smoke?:    Yes     No

## 2. Primary Contact

Title:     Last name:     First name:

Relationship to student:     Occupation:

Home address:

Country:     Postcode:

Email:

Telephone:     Mobile:

Languages spoken:



**3. Alternate Contact** (in case of emergency - e.g. other relatives)

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Title:  Last name:  First name:

Relationship to student:  Occupation:

Home address:

Country:  Postcode:

Email:

Telephone:  Mobile:

Languages spoken:

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**4. Agent Contact**

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Title:  Last name:  First name:

Home address:

Country:  Postcode:

Email:

Telephone:  Mobile:

Languages spoken:

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Primary contact for communications: Parent only  Agent only  Both Parent and Agent

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**Section B: Medical Information**

**1. Student Medical Information**

Do you have any specific medical conditions requiring medical treatment and/or ongoing medication? YES  NO

If yes, please give details:

Do you have any allergies including food allergies? YES  NO

If yes, please give details:

What is your blood group/type?

Do you have any learning difficulties that require additional support? YES  NO

If yes, please give details:

Do you have any psychological/mental health difficulties that require additional support? YES  NO

If yes, please give details:

Details of your medical insurance:

**2. Student Vaccinations**

Vaccination:	Date:	Vaccination:	Date:
Tetanus toxoid	<input type="text"/>	Rubella	<input type="text"/>
Poliomyelitis	<input type="text"/>	Hepatitis B	<input type="text"/>
BCG or HEAF test	<input type="text"/>	MMR	<input type="text"/>
Others - Please specify:	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**3. First Aid**

Staff are not required to provide medication but are able to provide basic first aid provisions for students. Please give details of the medications and treatment that you give permission for house parents to administer/recommend. Please tick any/all that apply.

- |  |                                    |   |
|--|------------------------------------|---|
| <input type="checkbox"/> Paracetamol               | <input type="checkbox"/> Ibuprofen | <input type="checkbox"/> Antihistamine tablets/sprays |
| <input type="checkbox"/> Anaesthetic creams/sprays | <input type="checkbox"/> Plasters  | <input type="checkbox"/> Antiseptic wipes/creams      |

If you do not wish your child to receive First Aid treatment or medical assistance from our staff please state your reasons:



## Section C: Medical Declarations

### Medical Guidelines

Bright World employess or host families will not administer prescription medication unless specifically instructed to do so by a parent/guardian with express instructions from a GP/physician.

Bright World employess or host families will only administer medication in line with the product instructions and/or the instructions from a GP/physician.

If a student is involved in an accident/medical emergency in the Residence which requires hospitalisation, a house parent or other suitable member of staff will accompany the student to Hospital.

Students are required to register with a GP upon arrival at the Residence. Students will be referred to the GP for information and medical guidance.

Parents are responsible for ensuring that Accommodation Staff are provided with correct, up to date information and for informing Bright World employess or host families of any changes to the information given in this form.

### Parental Consent

Tick this box if you consent to MPW acting on behalf of parents in medical emergency/dental treatment (ie general or local anaesthetic, surgery, blood transfusions etc):

Tick this box if you consent to your student taking part in activities off-site of the accommodation:

## Section D: Arrival at Accommodation

### 1. Arrival Information

Please give details of your new course.

Course start date:  Course end date:

Course title/level: (e.g. A level, GCSE, etc.)

### 2. Flight Details

If you have booked your flights already, please provide the details so that we will know when to expect you. If not, please send them to us as soon as possible.

Airline:  Flight number:

Arrival airport:  Arrival terminal:

Arrival date:  Arrival time:

Departure airport:

Do you require an airport transfer? YES  NO

You will be invoiced separately by Bright World for airport transfers which will be an optional additional charge. Full payment is required prior to the journey

Are you travelling alone? YES  NO  *If no, please give names of those travelling with you:*

Please give a mobile phone number where the driver can reach you:



**Section E: Consent**

**Declaration by Student** *A typed signature is acceptable.*

I hereby certify that the information given in this form is true and correct, that I have read and agree to the appended KSS Guardianship Service terms and conditions and that I give consent for staff to act as they find appropriate within the confines of the information given in this form.

Name:	Date:	Signature:
_____	_____	

**Declaration by Parent** *A typed signature is acceptable.*

I hereby certify that the information given in this form is true and correct, that I have read and agree to the appended KSS Guardianship Service terms and conditions and that I give consent for staff to act as they find appropriate within the confines of the information given in this form.

Name:	Date:	Signature:
_____	_____	

**Booking Information**

**Booking Procedure** — Please return this completed form to KSS and we will process your application and send you the Terms and Conditions to be signed by the Parents.

**Fees and Contracts** — Fees are paid in advance and must be received before Guardianship can be confirmed by KSS. A Statement of the required payment will be sent via invoice.

**Visas** — Students are responsible for arranging their own visa applications, KSS cannot assist with visa applications beyond writing a letter to confirm when accommodation arrangements have been made.

**Termination** — Please note that students wishing to terminate the Guardianship Service can find a full explanation can be found in the Terms and Conditions. Minimum of one term notice must be given.

**Behaviour** — KSS attach importance to good behaviour, courtesy, integrity, good discipline and respect for the needs of others. Parents warrant that the student will be well behaved, respectful to KSS, the Host Family and their home, will attend each school day, will be punctual and will work hard.